

**Medford Garden
Railroaders**



PARTY STATION RESERVATION FORM

If you have not already done so, please take a few minutes to review our Party Station Reservation Cover Letter located at www.medfordgardenrailroaders.org/parties, for helpful party planning information.

Party reservations are booked on park run days only, the second and fourth Sundays of the month, April – October. A reservation grants party station use from as early as 10:45 a.m. (Arrival/Set-up Time), to 2:30 p.m. (Clean-up Time), with departure before park closure promptly at 3:00 p.m.

Payment in full reserves your selected party date and party station choice. Reservation Confirmation is our emailed/mailed invoice indicating paid in full. Reservation Cancellation for Refund requires an email/mailed written notice no less than thirty days prior to reservation date to receive a full refund by check.

Please consult our Website's Party Calendar at www.medfordgardenrailroaders.org/parties to confirm party date and station availability. Additionally, contact Dolores Hotchkiss with this requested Date/Station for a temporary hold. 541-879-0450 or dhtrainsdh@gmail.com

Reservation Form Instructions: If you do not already have a hard copy, please print this form document from our website; fill in all requested information. Make your check payable to: Medford Garden Railroaders. Mail your check and completed Reservation Form to:

Medford Garden Railroaders
c/o Dolores Hotchkiss
6631 Ponderosa St
Central Point, OR 97502.

Today's Date: _____

Reserver's Name: _____
Last, First

Street Address: _____

City, State, Zip: _____

Email Address: _____

Home Phone: _____ Cell Phone: _____

REQUESTED PARTY RESERVATION DATE: _____

REQUESTED PARTY STATION:

Thomas Left Party Station: \$ 45.00 _____

Percy Right Party Station: \$ 45.00 _____

Thomas & Percy Party Station: \$ 75.00 _____ *(Thomas & Percy Combined)*

Emily Party Station: \$ 30.00 _____ *(No BBQ)*

Under the Walnut Tree Party Station: \$100.00 _____

Office Use:

Pmt. Rec'vd: _____ **Check #:** _____ **Amt.:** \$ _____ **Inv. #:** _____ **Cal U/D** _____