



PARTY STATION RESERVATION INFORMATION

Greetings Party Planner,

The Medford Garden Railroaders' offer FOUR Party Stations as listed below, located in the center of the Medford Railroad Park, at our G-Scale Garden Railroad layout. Party reservations are booked on park run days only, the second and fourth Sundays of the month, April – October. A reservation grants party station use from as early as 10:45 a.m. (Arrival/Set-up Time), to 2:30 p.m. (Clean-up Time), with departure before park closure promptly at 3:00 p.m.

For your preferred party date, please consult our **Party Station Reservation Calendar** medfordgardenrailroaders.org. Please confirm your party date by contacting our **Party Station Reservation Coordinator Dolores Hotchkiss** at dhtrainsdh@gmail.com, or phone 541-879-0450. Additionally, if you do not already have one, please print our **Party Station Reservation Form** medfordgardenrailroaders.org. Mail this completed form with your check to the address on the form.

Payment in full reserves your selected party date and party station choice. Reservation Confirmation is our emailed/mailed invoice indicating paid in full. Reservation Cancellation for Refund requires an email/mailed written notice no less than thirty days prior to reservation date to receive a full refund by check.

PARTY STATION INFORMATION:

'Thomas Party Station (Left)': Rents for \$ 45.00 - Hosts Approx. 20 Guests

We Provide this Party Station with;

1 - Charcoal BBQ, 2 - 3' x 6' Picnic Tables w/Benches, 1 - 30" x 6' Folding Table, 15 - Plastic Chairs

'Percy Party Station (Right)': Rents for \$ 45.00 - Hosts Approx. 20 Guests

We Provide this Party Station with;

1 - Charcoal BBQ, 2 - 3' x 6' Picnic Tables w/Benches, 1 - 30" x 6' Folding Table, 15 - Plastic Chairs

'Thomas & Percy Party Station': Rents for \$ 75.00 - Hosts Approx. 40 Guests: Thomas & Percy Combined

We Provide this Party Station with;

2 - Charcoal BBQ's, 4 - 3' x 6' Picnic Tables w/Benches, 2 - 30" x 6' Folding Table, 30 - Plastic Chairs

'Emily Party Station': Rents for \$ 30.00 - Hosts Approx. 15 Guests

We Provide this Party Station with;

Sorry NO BBQ, 2 - 30" x 6' Folding Table, 15 - Plastic Chairs

'Under the Walnut Tree Party Station': Rents for \$100.00 - Hosts Approx. 50 Guests

We Provide this Party Station with;

1 - Propane (provided) BBQ, 4 - 30" x 6' Folding Table, 50 - Plastic Chairs, 4 Misc. Tables

Special Notes:

A. We provide a tote cart for your convenience. This tote cart is available at the Raffle Ticket Sales Table at the entrance to our layout. Thank you for your courtesy, we have two tote carts to service four party stations. Between Setup & Cleanup, please return cart to the Raffle Ticket Table for others to use.

B. Sorry, we Do Not provide Charcoal or BBQ Tools

Party Planning Blessings,
Dolores Hotchkiss,
Medford Garden Railroaders